



Mount Dora Bible

A part of

Christian Home & Bible School

301 West 13th Avenue, Mount Dora, Florida 32757

Telephone (352) 383-2155 Ext. 261 • Fax (352) 383-0098 • www.chbs.org

Records Request

DATE: _____

TO: _____

RE: _____

Student Name

DOB _____ Grade Applying For _____

To Whom It May Concern:

The above named student has applied, or is applying for admission to Mount Dora Bible. To aid us in the admissions decision and placement process, please fax copies of the following:

- Report Cards for the previous and current year, and/or Transcript (grades 9-12)
- Test Results (FCAT, standardized, special education, etc.)
- Information pertaining to discipline or behavior problems regarding this student

The copies may be faxed to Natalie Yawn, Director of Admissions at 352-383-0098.

We will request the complete records upon final admission to our school.

Thank you,



School Official

Parent/Guardian